

***Director's Report***  
***November 17, 2025***

**Personnel**

- Diane Whalen will be going out on medical leave from December 15th– January 20th . We wish her a speedy recover.
- The library staff welcomed two new JLA's Tara and Jason. Also Stephanie one of our newly hired JLA's welcomed a new baby on November 3rd. We hope she is enjoying this special time with her new baby. Stephanie's expected return date is December 29, 2025.
- Recent professional development initiatives and staff activities which contribute to the library teams growth and development this month are: Terri and Laurie attending the MLS annual meeting with a workshop on Relevant Leadership : Positioning Library as a Community Asset to elected officials , led by Jay McChord of McChord, Inc. All staff attended a session on managing emotions during conflict and verbal tools for conflict resolution through a series of Homeless Training videos at our recent staff meeting on Nov 6. Courtney was not able to attend the Teen Summit on Nov 14th in person however she will watch the recorded sessions.
- Union negotiations continue between the town and the library staff union.

**Building**

- The computers for the computer replacement project have arrived, and we are currently working with BELD to establish a schedule for installation.
- November 5th -7th Associate Roofing fixed an small area of the roof and cleaned the gutters around the library building. The project went smoothly, allowing the library to remain open and accessible to the community throughout the process.
- We are continuing to work on drafting a Request for Quotation (RFQ) for an interior designer for conceptual design using the space plan . I will be reaching out to the town's contact department for guidance on this document.

**Program Highlights**

- 250th library program calendar has been finalized and was kicked off with a visit from John Adams on Saturday October 25th. A library flyer will be developed and shared with the Mayor's office.
- Library participated in the Elder Affairs Resource Fair, held at the end of October . This was a successful event organized by the Elder Affairs department and approximately 100 seniors attended the fair. Library had a resource table showcasing information about our Homebound program, health resources, and various giveaways. This event allowed us to connect with members of the community and promote the valuable resources and services available at our library.
- Month of October the kicked off with a heartwarming community story hour facilitated by a volunteer, maintained our regular programs for children and adults, established multiple partnerships throughout the month with Elder Affairs, Childrens librarian held a story time at the mall, visited the Ross School and our October programs ending with a visit from John Adams ! Library continues to offer consistent programming and we hope to enhance our outreach efforts.



## **Income Report**

- Braintree is in the first round of State Aid ward disbursements from MBLC. The library will receive in this round \$50,648.00. Additionally the Braintree Women's club generously donated \$300.00 to support our garden book collection . Moreover, we are very please to share that our library received an earmark in the Governor's FY26 budget of \$8,000 under Senator Keene's support .

## **Personnel**

### **Employee List**

#### **Reference**

Moira Cavanagh

Priscilla Crane

#### **Young Adult Department**

Courtney Trudeau

#### **Technical Services Department:**

Jean Kennedy

Carlene Colman -(splits time in reference and one night in YA Dept. )

Nancy Yee

#### **Circulation department**

Christina Castle

Emily Chapman

Jessica Collins

Sabrina Vitagliano

#### **Childrens Department**

Elisabeth Strachan

Anne McConville

May Pugsley

Kara Duffin

#### **Part time employees**

Tara Crispin

Vanessa Bui

Melissa Kelleher

Kate Tangney

Jason Donohoe

Stephanie Rahmat

#### **Pages**

Emily Bregoli

Justine Guerriero

Maureen Leary

