

## *Director's Report*

*September 16, 2024*

### **Personnel**

- Laurie Cavanaugh initiative to highlight library programs and services on BCAM TV/Streaming is progress successfully with active participation from the staff.
- Summer at the library was busy various programs and activities. Despite the busy schedule many of the staff were able to take some well deserved vacation time with their families
- Laurie completed the annual ARIS report and an update on statics is attached.
- I am working on completing the Annual Financial report.
- Reference staff has been involved in weeding and shifting of the Reference collection and the Young Adult Librarian Courtney will be shifting her series in to a section of the newly weeded shelves.

### **Programs Highlights**

- This summer library hosted over 60 programs for children, and young adults. These programs were well attended and the staff successfully engaged readers of all ages throughout the summer .
- Christina, Adult Circulation Supervisor has implemented a silent reading book club for the fall and Jean Kennedy with guidance from Laurie will be starting Conversation circles to help our English as a second language residents practice speaking in English. This is a program to provide a platform for language improvement and cultural exchange.
- The librarians as a team have been successful in deploying the Chromebook to the public, enhancing accessibility for patrons who have various technology needs.
- Regular fall programs that have been on pause while we implemented summer reading programs have restarted, including the fall concert series

### **Building**

- Library and staff are back to regular fall hours.
- Aaron Cohen assoc. has been chosen as the space planner and a kick off meeting has taken place.
- Grounds clean up for the fall has taken place and a new tree was planted where the old one was taken down on the side front of building.
- Facilities has been keeping up with routine maintenance such as changing out air filter, temperature of building and regular maintenance of building.
- The proposal for the rooftop units replacement is currently being worked on by Facilities and will keep the board updated when more information becomes available.

### **150 Library Anniversary**

The anniversary celebration is going very well with a successful kick-off event that included a meet and greet with library trustees. Last Saturday, we celebrated with a birthday party . It was an exciting event with the attendance of the Mayor as a guest reader.

There are a few more activities planned over the next few weeks to continue celebrating 150 years.

The use of social media posts with historical photos has also generated some fun engagement from the public.

## **Personnel**

### **Employee List**

#### **Reference**

Moira Cavanagh

Priscilla Crane

#### **Young Adult Department**

Courtney Trudeau

#### **Technical Services Department:**

Jean Kennedy

Carlene Colman -(splits time in reference and one night in YA Dept. )

Nancy Yee

#### **Circulation department**

Christina Castle

Emily Chapman

Jessica Collins

Sabrina Vitagliano

#### **Childrens Department**

Elisabeth Strachan

Anne McConville

Kara Duffin

Mary Pugsley

#### **Part time employees**

Kathy Blaney

Melanie Boudreau

Vanessa Bui

Melissa Kelleher

Kate Tangney

Adrian Walker

Unfilled

Unfilled

#### **Pages**

Emily Bregoli

Justine Guerriero

Maureen Leary