

Director's Report

September 15, 2025

Personnel

- Diane Whalen has returned from her medical leave and we are very happy to have her back
- Laurie and Christina have been conducting interviews for the two open JLA positions
- Staff professional development day is scheduled for Wednesday September 17th. This is an all day training and the library will be closed. Agenda for staff day is attached
- Staff actively participated in professional development workshops to enhance their knowledge in certain areas. Workshops covered a wide range of topics. Laurie - AI Chat with MLS and Use Who You Have: Building a Library Training Program with Your Existing Staff (Niche Academy), Courtney – Reference Crash Course (ALA Webinars), Jean -- Using LibraryIQ in Your Day-to-Day: New Features & Practical Tips

Building

- The library HVAC replacement has been completed . A few adjustments have been needed to figure out the temperature that is best for Logan Auditorium and the children's room
- The library grounds have been cleaned up for the fall season with bushes trimmed to ensure a neat and welcoming environment.
- Have implemented the new print management software and continue to work out issues that come with new technology. It has been frustrating to the Reference staff but I feel overtime we will be successful in fixing the issues.

Summer Reading Programs

- Summer reading program lost some momentum due the HVAC project , library closure and moving the children's room to the lower level. Unfortunately we were not able to regain the engagement of the public despite the initial enthusiasm from the staff who developed many of the programs. We are looking forward to the start of our regular all programs.

ARIS

- The annual ARIS report has been completed and submitted by Laurie to MBLC. As you know this report provides crucial statistics on library circulation and programs. I am in the process of preparing the Financial compliance report which is due October 3rd. This report is connected to our compliance for State Aid and certification. It reviews the previous year and looks forward to the year we are currently in.
- Laurie and I are also starting to develop with the staff the action plan that is submitted to MBLC . These actions align with the goals outlined in the library's strategic plan, aimed at achieving our overall objectives and enhance library services. These actions also become part of the new budget presentation developed by the town last year .

Community Engagement

- Library set a goal of creating a 1000 cranes to mark International World Peace Day on September 21 as a community engagement project. The initiative proved to be a success with numerous residents and organizations joining to help us achieve our goal. The participants were drawn to the positive message behind the project , coming together as groups, families and individuals to fold cranes and actively participate in spreading a message of peace



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The event fostered collaboration and togetherness. Many times the library prioritizes programs that will attract a large audience as a measure of success. However its important for us to remember that impacting one individual or small group is just as valuable.

Personnel

Employee List

Reference

Moiria Cavanagh

Priscilla Crane

Young Adult Department

Courtney Trudeau

Technical Services Department:

Jean Kennedy

Carlene Colman -(splits time in reference and one night in YA Dept.)

Nancy Yee

Circulation department

Christina Castle

Emily Chapman

Jessica Collins

Sabrina Vitagliano

Childrens Department

Elisabeth Strachan

Anne McConville

May Pugsley

Kara Duffin

Part time employees

Vacant

Vanessa Bui

Melissa Kelleher

Kate Tangney

Vacant

Stephanie Rahmat

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