

*Director's Report*  
*February 10, 2025*

**Personnel**

- The librarians continue to learn library's new online reservation system for rooms, programs and museum passes.
- Two 14 hour a week JLA positions have been posted internally and externally.



**Programs**

- Childrens room continue to offer a range of engaging programs and drop-in-activities, making it a vibrant space for families. After a program for 3-5 year olds a patron mentioned that "this library has the best environment and programs."
- Adult program offerings such as genealogy, book clubs, movies and game night consistently draw participants. And we are working on enhancing programs for tweens and teens.
- Spring concert series has been planned and the first concert will be held Saturday March 8th.
- Librarians continue to develop Summer Reading program for 2025.

**Space Planning Project**

- Laurie and I continue to collaborate with the space planner Aaron Cohen, Assoc. with the reorganization of the library space and updates have been provided to the building committee. We anticipate receiving the final report in March .

**Building**

- The boiler after being repaired last month has held up during the cold spells we have experienced and the custodians have done a great job keeping the sidewalks cleared of snow after the recent storms .
- Continue to work with BELD to replace the outdated print management system. New software, computers and printer have been ordered .
- Microphone system has been updated. We appreciate BCAM for their generous funding to replace our microphone system.
- **Budget FY26**

FY2026 Budgets Submissions Completed in MUNIS by 2/14/2025.

I have started entering the budget which meets all the requirement of State Aid.



**Personnel**

**Employee List**

**Reference**

Moira Cavanagh

Priscilla Crane

**Young Adult Department**

Courtney Trudeau

**Technical Services Department:**

Jean Kennedy

Carlene Colman -(splits time in reference and one night in YA Dept. )

Nancy Yee

**Circulation department**

Christina Castle

Emily Chapman

Jessica Collins

Sabrina Vitagliano

**Childrens Department**

Elisabeth Strachan

Anne McConville

May Pugsley

Kara Duffin

**Part time employees**

Melanie Boudreau

Vanessa Bui

Melissa Kelleher

Kate Tangney

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**Pages**

Emily Bregoli

Justine Guerriero

Maureen Leary