

Director's Report

September 18, 2023

Personnel

- Laurie and Christina have conducted many interviews for the three open part time JLA positions and two internal PLA positions that have been posted.
- Library was able to hire staff to fill the 2 JLA positions and a PLA position that have been funded and unfilled during the FY22 & FY23 budgets.
- Priscilla Crane celebrated a work anniversary of 20 years on September 2nd.
- Laurie prepared and submitted the FY 23 ARIS (See attached highlights)
- I am working on the FY24 Financial report and Laurie will complete the materials expenditure worksheet
- The all day in-service training day is scheduled for Wednesday, September 20th.
- Circulation Librarian Christina Castle and Technical Service Librarian Jean Kennedy set up a table at the Farmers Market on Saturday August 19th. On behalf of the library they promoted library card sign up and many of our resources.
- Friends have purchased the popular Ancestry database for the library.



Building

- Dan's lawn Care was able to do limited landscaping, trim bushes and weed flower beds. They will return in the fall for a leaf clean up.
- HVAC system still required some tweaks over the summer. Hoping the roof top unit will be repaired by next summer.
- BELD transitioned our 911 out of Verizon and the copper wiring which is being eliminated. Two lines were installed through Telco and we will pay a monthly fee.
- Created a Trustees FAQ sheet for the Trustees website

Programs and Participation

- Sign up for the summer reading program was very low. This year sign up was online through the library's online Beanstack program. The librarians will have a discussion to make some changes to next years summer reading program. Despite the low sign up , programs were well attended.
- Regular and special programs have been scheduled for the fall . Concert Series has been revived and off to a great start. Logan Auditorium was full of residents who came out to listen to world class jazz singer Donna Byrne.
- Children's room drop in play on Fridays continues to have a strong attendance.

Technology

- I have reached out to OCLN on the purchase of 6 chrome books
- OCLN has provided training on Library IQ . We are excited to get started with this new program to help us navigate areas of use in our collection.

Schedule of Library Bills Payable

Warrant	6/14/23	\$14,809.09
Warrant	6/28/23	\$7,012.51
Warrant	6/29/23	\$15,919.99
Warrant	7/5/23	\$1,000.00
Warrant	8/2/23	\$61,363.03
Warrant	8/16/23	\$40,542.11
Warrant	8/30/23	\$12,083.11

