

## *Director's Report*

*June 27, 2022*

### **Personnel**

- Our wonderful Secretary Deborah Bjorkman will be retiring effective August 5, 2022. Deb maintained a high quality of work and output. Deb was a tremendous support to Administration. Deb always displayed a can do attitude and has a wonderful disposition. She will be missed greatly.
- The Assistant Directors position has been posted. Jada Maxwell has given her resignation effective July 15th. As mentioned in my email, It was truly a pleasure to work with Jada daily and I will deeply miss her as a colleague and friend. This is a tremendous loss for me and the staff. Jada is a valuable member of our team and the contributions she made have been essential to our success. Jada has a great work ethic, always remained professional and built relationships within and across library departments. Even though I am sad to lose a wonderful dedicated Assistant Director I respect her decision and only wish her the best.

### **Departments**

- Library had a fantastic and successful summer reading kick-off with inside mini golf. We have many programs planned for the summer. I would like to thank the Librarians for all their help in organizing, a implementing the kick off.



- Reviewing a product—Niche Academy. Niche Academy provides video tutorials on how to use each of the electronic resources the library currently provides. Many neighboring libraries are using Niche Academy. The video tutorials are embedded on the library website and patrons are not guided off the library site which is a plus.
- LAUNCH program has started at the library and is working out very well. The students have started summer break. Different students will return in September.

### **Building**

- Library is closed on Saturdays for the summer. Library is open 9am-8pm Monday—Thursday and Friday's 9am-5pm. Saturdays will resume after Labor Day.
- We are still working on replacing the time/print management system for the computers on lower level. The current system is not working with BELD upgrades.
- The wall heading up to Children's has been newly painted by a facilities staff member.

**Challenge Material**

- The library received a book challenge on June 8, 2022. We have received tremendous support from Town Hall, and the surrounding library community. We have updated our Request for Reconsideration of Materials form since the form on file was outdated.
- It has been advised to update our outdated collection development policy.
- The Librarian handled the book challenge calmly, professionally and repeatedly referred to library policies.
- Also there has been an increase in First Amendment audits to public libraries and Town Halls. The Town Solicitor recommends adding a line to the Users Conduct Policy . ( see attached)

**Schedule of Library Bills Payable**

Warrant	05/25/22	\$9,383.10
Warrant	06/08/22	\$13,013.44
Warrant	06/27/22	\$11,978.47
Warrant	06/27/22	\$540.16