

Director's Report

May 17, 2021

Personnel

- The library has 3 unfilled position. A 35hr PLA and with the recent retirement 2 14hr JLA position. These position will not be filled at this time due to a town wide hiring freeze.
- Priscilla Crane, Reference Librarian attend the Reframing Aging Program offered by MBLC
- Moira Cavanagh, Reference Librarian attended the Reference Interest Group and provided feedback on the Statewide databases.
- Jada Maxwell is overseeing the staff in Technical Services while Kerry Donnelly is on maternity leave. The staff have adjusted well and Jada checks in weekly to answer questions and to offer guidance.

Collection and Programs

- Staff continue to be busy offering many regularly scheduled virtually monthly programs such as the cookbook club, Storytime's and songs, and book talks. Everyone is looking forward to offering a few small in-person programs over the summer. Children's Department has been working on a few summer programs with other Town Departments. Elisabeth is looking forward to the collaboration.
- Adult, Young Adult and Children's Department are in the process of developing the summer reading program for 2021. Reading theme for 2021 is Tails and Tales.
- Christina Castle is developing a short welcome back patron's video that will be uploaded to our website and social media page.
- Mark Chester is displaying his photographs titled THE BAY STATE: A MULTICULTURAL LANDSCAPE - PHOTOGRAPHS OF NEW AMERICANS - MAY 1 - JUNE 30, 2021. This is part of a Cultural Council Grant.



Braintree Clean Up Day

- Braintree Beautification Day was held on May 8, 2021. Member of the Braintree Rotary Club planted flowers with the Friends of the Library Garden Club.

Reopening

- Staff have adjusted to the end of their reduced schedule and working overlapping shifts. Increased hours for the public will start Monday May 17th. Public hours will be from 9am-8pm.
- Quarantine of library materials has been reduced to 24hours and that will be discontinued by June 1st.
- We are following the capacity limitations set by the State of Massachusetts reopening plan and each floor is currently at 50%.
- June 1st we hope to increase browsing limits, offer study space and allow patrons to read newspapers in the library.
- The Director and Assistant Director will be vigilant in making sure all safety measures are in place as we slowly increase services and we will continue to follow all the guidelines of Local and State agencies to safely serve the residents of Braintree.
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FY21 Budget

- FY22 budget was presented to the Ways and Means Committee on Tuesday May 4, 2021. In attendance was Ann Toland Trustee Chair, Jeff Kunz, Building Committee Chair, Director Terri Stano and Assistant Director Jada Maxwell. The Ways and Means Committee asked for additional information regarding the Library and the Certification process. (See attached)



Warrants

Warrant 04-28-21 \$\$9,105.42

Warrant 05-12-21 \$4,554.22