

Director's Report

November 15, 2021

Personnel

- I have received Juanita's resignation in writing and will be advertising for a new 12 hour page position.
- Jada Maxwell continues to overseeing the staff in Technical Services while Kerry Donnelly is on maternity leave.
- Jada and Laurie held interviews for the 2 open JLA positions . Two candidates have been selected and will be starting soon. The library is waiting on the completed paperwork.
- Deb Bjorkman has been training on the new MUNIS payroll system that will be implemented in January 2022.

Departments

- Train table and activity panels have been put out for children to use. Children's Librarian Elisabeth Strachan has reinstated her drop in Friday play.

Building

- The library building will be close at 5pm on Thanksgiving Eve, Thanksgiving Day , Friday and Saturday. Closures are contractual in the BLSA contract.
- Thayer Public Library made it through the October storm and was one of the few libraries open in the OCLN area that had WIFI and electricity . The library was extremely busy and for Wed, Thursday and Friday we added extra tabled and chairs on the lower level. Every seat, and table in all departments were occupied.
- The auction has been closed. The round oak table with chairs , three self check out machines, ink cartridges and plastic bags were sold. Left is the study carrel and CD cases. (see attached)
- The library like many others is experiencing a longer wait time in receiving materials. We finally received our shipment of new books . The Technical Services Staff is working very diligently to process all new materials for library patrons.



Technical Services Dept. Shipment

Highlights

- Mentioned in previous Trustee meetings the library has kicked off a marketing campaign. As part of the marketing campaign videos have been developed for Library of Things , and Readers Advisory. Young Adult Librarian Christina Castle has been developing an online Readers YouTube video for Teens.



These “You Should Read This “ videos have been mentioned on by Angela Hursh in a video’s about Library Marketing tips.

<https://youtu.be/imm1y5tFpT8?t=195>

The link should start the video about halfway through, (3:34 min) when Christina’s YouTube videos “You Should Read This” is mentioned.

Schedule of Library Bills Payable

Warrant 11/10/21 \$49,796.75

(includes the invoice for the three self check machines)

Warrant 10/27/21 \$13,055.30