



# Thayer Public Library

798 Washington Street  
Braintree, MA 02184  
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[www.thayerpubliclibrary.org](http://www.thayerpubliclibrary.org)

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## *Director's Report*

*November 20, 2017*

### **Staff**

- Tim Sullivan from New England ABA presented a workshop about Autism

### **Database**

- Reference made a recommendation to purchase Gale Courses and it has exceeded our expectations.(see attached from more information on Gale Courses)
- Hoopla has been so popular we had to limit the checkouts to 5.
- Purchased Edaville Railroad discount passes for the month of December. The library will purchase more discount tickets in March for the year April- January1st.

### **Facility**

- Library will be closed at 2:30pm on Wednesday Nov 22, 2017. Town Hall and other Town Buildings will be closed at 2pm
- Trustee Meeting 2018 Schedule (see attached)
- Weeding the Children's collection is still in progress
- Contract has been given to William Meyer –Book relocation service (MHEC contract)

### **Programs –December Special**

- Polar Express Party December 9<sup>th</sup> Refreshments provided by Braintree Cooperative Bank- Cathy Tomczyk designed the amazing Polar Express Train.
- Dec vacation week programs for Children and Teens have been scheduled
- One Braintree One Book – Titles British Manor Murder by local Author Leslie Meier. Librarians are working on a program schedule.

### **Schedule of Library Bills Payable**

Warrant 11/8/17      \$13,022.50

Warrant 11/23/17      \$5,138.08

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THAYER PUBLIC LIBRARY is a department of the Town of Braintree



## Building Update November 20, 2017

- There was an issue with the parking lot lights. They were shutting off early. The custodians figured out how to reset them and there have been no more problems.
- The new controls for the heat seem to be working fine except for today when the heat shut off on Sunday due to a pole being down. We had to call P.J. Kennedy to get the boilers started again.
- The RFID contract for the security gate in the children's room has been done. They did an on-site visit and are just waiting for the contactor.
- We got a quote from Curran Flooring to refinish the program room floor. The quote was \$4,292. This includes prepping the floor and applying 2 coats of Bona Mega HD Satin water based polyurethane. Depending on wear and tear, it should last 2 years.
- The outdoor electrical plug is now working.