



Thayer Public Library

798 Washington Street

Braintree, MA 02184

781-848-0405 fax 781-356-0672

www.thayerpubliclibrary.org

Director's Report

April 10, 2017

Building

OCN workflows upgrade was successful on April 6th. The upgrade improvements to patron reading history, cash report and the renew message sent to patrons had been fixed.

Budget

- FY 18 Library Budget Review is May 10th at 7:30
- FY17 Budget is on target.
 - Equipment maintenance spent 100%
 - Building repairs spent 82%
 - Data processing /Technology spent 92%
 - Library materials spent 76.65% with a May target date for 100%

Upcoming Programs

- Beauty and the Beast Storytime with Belle
- Celebrating Shakespeare's birthday with a One man show-Stephen Collins
- Jeff Jam in Concert for children. This program is co-sponsored by Braintree/Quincy Family Network.
- Planning Summer Reading programs.

Children's Room Renovation Project

- Arrowstreet and the library are in the process of negotiating the design fee. Jeff Kunz had a conversation with the firm two weeks ago and the outcome was positive.

Schedule of Library Bills Payable

Warrant 3/29/17	\$5,041.04
Warrant 4/5/17	\$13,495.41
Warrant 4/12/17	\$8,441.50



THAYER PUBLIC LIBRARY is a department of the Town of Braintree

Thayer Public Library
Board of Trustees
Account Balances
January 1, 2017-March 31, 2017

	<u>Jan-17</u>	<u>Feb-17</u>	<u>Mar-17</u>
Braintree Coop	\$19,738.42	\$19,743.15	\$19,749.01
Fidelity	\$27,692.49	\$27,743.40	\$27,802.53
Fidelity Cash	\$0.22	\$0.22	\$0.22
Rockland Trust	\$29,994.39	\$30,002.85	\$30,006.11
Totals	<u>\$77,425.52</u>	<u>\$77,489.62</u>	<u>\$77,557.87</u>

Thayer Public Library
Board of Trustees
January 1, 2017-March 31, 2017

Fund	% of Assets	Balance 12/31/16	Interest	Transfer	Disbursement	Deposits	3/31/17
Non Expendable							
Caleb Stetson	4.00%	\$ 3,285.85	\$ 7.15	\$ (16.64)			\$ 3,276.36
Rachael Thay	0.27%	\$ 223.94	\$ 0.48	\$ (1.13)			\$ 223.29
TREAT	15.75%	\$ 12,922.46	\$ 28.14	\$ (65.44)			\$ 12,885.16
Foundation	17.65%	\$ 14,485.43	\$ 31.54	\$ (73.35)			\$ 14,443.62
	37.67%	\$ 30,917.68	\$ 67.31	\$ (156.56)	\$ -	\$ -	\$ 30,828.43
Expendable							
Caleb Stetson	4.21%	\$ 3,510.06	\$ 7.52	\$ 16.64			\$ 3,534.22
Rachael Thay	0.27%	\$ 222.20	\$ 0.48	\$ 1.13			\$ 223.81
TREAT	11.13%	\$ 9,309.75	\$ 19.89	\$ 65.44			\$ 9,395.08
Foundation	3.04%	\$ 2,629.88	\$ 5.43	\$ 73.35			\$ 2,708.66
Haseltise	9.54%	\$ 7,891.89	\$ 17.05				\$ 7,908.94
Trustees	34.13%	\$ 22,892.74	\$ 60.99		\$ (100.00)	\$ 105.00	\$ 22,958.73
	62.33%	\$ 46,456.52	\$ 111.36	\$ 156.56	\$ (100.00)	\$ 105.00	\$ 46,729.44
Grand Total	100.00%	\$ 77,374.20	\$ 178.69	\$ -	\$ (100.00)	\$ 105.00	\$ 77,557.87

Per Statement \$77,557.87
Variance \$ 0.00

Building Update March 20, 2017

- **P.J. Kennedy has been here since last week to reprogram the HVAC controls.**
- **We have reached out to Arrowstreet, the interior design company for the childrens' room, and they revised their fee and made it more acceptable to the town. We have to review their proposal and hopefully accept it and get started.**
- **The flooring on the lower level problem will be discussed under Old Business.**