

## **11/20/17 MINUTES, Thayer Public Library Trustees Meeting**

7:00 Chairman Ann Toland called the meeting to order

Present: Laura Colpus, Jeff Kunz, Pat Pilgrim, Sunny Shaw, Ann Toland, Christian VanDerslice,  
Edith Weinberg, Janice Weitbrecht & Incoming Trustee Annette McLaughlin  
Terri Stano & Connie Collier  
(Incoming Trustee Meg Morton introduced herself but did not stay for the meeting)

10/23/17 minutes read and accepted by the board. The vote was unanimous.

Treasurer's Report not provided this month

Friends Report • 10/26 annual meeting  
◦ All officers re-elected (Sandra, Janet, Laura)  
• Membership renewals have been strong  
• Sunday concerts concluded with a good showing of approximately 47 people  
• No events currently planned but working on Spring  
• Creating holiday raffle basket

OLLI • Ann noted great feedback  
◦ Fills less busy times in library  
◦ Ends mid-December then restarts second week of March  
▪ April vacation room needs were communicated

Director's Report given by Terri Stano

### Personnel:

- New England ABA held workshop for Children's Staff regarding autism

### Database:

- Reference recommended purchasing Gale Courses and it has been very popular
  - Initially purchased 50 seats and want to extend to one year
- Hoopla has been so popular that checkouts were limited to 5 per month
  - Next year will adjust budget to expand offerings
  - Average cost \$1.25
- Would like to increase technology funds in town budget so state aid and revolving funds are not relied upon for items such as Hoopla
  - Fines contribute approximately \$40,000 to revolving funds account
- Purchased Edaville Railroad discount passes for December

- Additional passes will be purchased in March

Facility:

- Library will be closed at 2:30 on November 22
- 2018 Trustee meeting schedule provided
- Children's collection weeding continues
  - Want to make weeding a habit
    - See handout on weeding from 9/15/17 *Library Journal*)
  - "Crew system" being used
    - Nonfiction have max shelf life of 10 years, Science 5 years
  - Big Hearted Books takes discards per library policy
- William Meyer has been awarded book relocation contract

Programs:

- Polar Express party 12/9/17
- School vacation week programs for Children and Teens
- One Braintree One Book "British Manor Murder"

Schedule of Library Bills Payable:

- 11/8/17 & 11/23/17

Building Update given by Connie Collier

- Problem with parking lot lights fixed
- New heat controls working but power outage caused heat to shut off
- Contract for Children's Room security gate completed
- Curran Flooring quoted Program Room floor refinishing
  - Friends to set funding priorities which may include floor
- Outdoor electrical plug is now working
- Pat noted the bathrooms need more attention (incl. changing table on upper level)

Personnel/Finance did not hold a meeting

Building/Grounds did not hold a meeting

Planning/Public Relations did not hold a meeting

- Sunny suggested checking out new children's area of the mall food court which has make your own art table, tanagram table and light up floor
- Noted that Dedham library has a drone practice area and tool borrowing section

Old Business • Patron with children's book issue has not responded so book will go back into

circulation

- Another patron asked if House of Cards will be pulled based on current news

New Business not presented

Meeting adjourned at 8:08

Next meeting to be held on 12/18

- Open normal hours on Saturday, 12/23

Respectfully submitted, Janice Weitbrecht