

9/25/17 MINUTES, Thayer Public Library Trustees Meeting

7:00 Chairman Ann Toland called the meeting to order

Present: Laura Colpus, Jeff Kunz, Pat Pilgrim, Sunny Shaw, Ann Toland, Christian VanDerslice,
Edith Weinberg & Janice Weitbrecht
Terri Stano & Connie Collier

7/17/17 Minutes to be reviewed at October meeting

Treasurer's Report not provided this month

Friends Report

- New member to fill Christian's seat
- \$15,000 allotted for 125 chairs and 4 dolleys for auditorium and painting
- Saturday is Hazardous Waste Day on Pond Street
- To review TPL projects e.g. replacing roof ac
- November children's booksale tbd

Director's Report given by Terri Stano

Personnel:

- Autism workshop held at BPL was attended by Elisabeth Strachan and Christian Dufour
 - Additional training related to autism to be held
- State Aid compliance workshop was attended by Connie and Terri

ARIS Report:

- Filed in August
- Circulation down 9%

Programs:

- Over 400 people participated in summer reading program
- More than 600 books were reviewed by adults June-August
- Over 70 events/activities were offered over the summer
- Three new monthly children's programs being offered
 - Lego
 - Games & Puzzles
 - STEAM (science/tech/engineering/art/math)

Budget:

- Supplemental request sent to Mayor's office as funds were inadvertently deleted from the library budget
 - Without approval state aid will not be met
- Connie is completing MBLC compliance form and Terri is submitting a petition for a waiver that will be withdrawn once supplement approved
 - Without waiver we are not certified and Braintree residents can't use other town libraries
 - If not received by 11/10/17 there will be lots of paperwork to explain lack of funds

Schedule of Library Bills Payable:

- 8/16/17, 8/23/17, 8/30/17 & 9/6/17

Building Update given by Connie Collier

- Sprinkler system inspected
 - Two problems found and will both be fixed in the next few weeks
- Two air conditioning problems in August
 - Rooftop unit recommended to be replaced
- Simplex board alarm tripped and wires had to be replaced
- P.J. Kennedy maintenance contract being reviewed
- Phase 2 of Children's Room renovation is underway (bidding of contracts)
- Light bulbs and ballasts changed last week
- Rear wall being repaired
 - There is a 2 month lead time for replacement blocks
 - External repairs to be completed in November then internal

Personnel/Finance did not hold a meeting

Building/Grounds did not hold a meeting

Planning/Public Relations did not hold a meeting

- Sunny said Braintree Garden Guild would like a fall tea but unfortunately we are too busy with programs - we will look at "Books & Blooms" FTPL event for the spring
- Working on Polar Express event with Braintree Cooperative
- Weymouth library had a great author flyer in the Braintree Forum

Old Business

- Arrowstreet Children's room design
- Book weeding being conducted

- Room renovation targeted for January but most likely will be February/March
- Internet policy unanimously approved

New Business • Collection development policy to be reviewed

Meeting adjourned at 8:00

Next meeting to be held on 10/23/17 at 6:30pm

Respectfully submitted, Janice Weitbrecht