

2/13/17 MINUTES, Thayer Public Library Trustees Meeting

7:08 Chairman Ann Toland called the meeting to order

Present: Laura Colpus, Jeff Kunz, Bob Lake, Pat Pilgrim, Sunny Shaw, Ann Toland,
Christian VanDerslice, & Janice Weitbrecht
Terri Stano & Connie Collier

Visitor: Joe Reynolds, Chief of Staff

Public Comment Joe Reynolds stated:

- Senator Timilty would like to meet with Trustees on Friday at the legislative breakfast
 - Mayor is a huge fan of the library
 - He would like to facilitate/support library needs on behalf of Mayor
- Ann explained that the library is not just books anymore but a provider of community services

Treasurer's Report not provided this month

Friends Report will be provided by Laura moving forward due to Christian's scheduling difficulties

- Friends met with Terry
- Three movie licenses for One Braintree One Book will be supported
- Several Children's and Young Adult programs for Summer Reading Program will be supported
- Funds being held for improvements if needed (were to be used for lower level flooring which may be covered by warranty)
- Chateau fundraiser scheduled for 3/8 (lunch, dinner or takeout)
- Alice in Wonderland event to be held 3/26 (free but ticketed)
- Hazardous Waste Day to be held 4/30

Director's Report given by Terri Stano

Personnel:

- 2 Page positions filled

- Trustees must take Conflict of Interest test
- John Smith back from vacation on 2/16

Building:

- Sunday hours start 2/26 and run until 5/7, will be advertised with new A frame signs
- Internet policy to be updated and social media policy created

Programs:

- Legislative breakfast rescheduled to 2/17
- Friends to support all One Braintree One Book programs which run 3/16-4/30 and feature The Muralist by Sharpiro
 - Info will be in March newsletter
- Annual report being compiled
- Friends would like to replace Program Room chairs and may purchase an electronic sign board/kiosk
 - May seek donors for sign board/kiosk
- OCLN Miles to Reach You campaign until 2/17
 - Saturday delivery is in jeopardy
- We are participating in MBLC/Bruins PJ drive
- Legislative Day at the State House 3/7

Schedule of Library Bills Payable:

- 2/1/17, 2/8/17, 2/15/17

Building Update given by Connie Collier

- Roof unit installed, more work to be completed in better weather
- Air flow system was accidentally shut off causing upper level overheating
- Lack of heat on lower and middle levels may be due to a removed freezstat
- PJ Kennedy awarded HVAC controls bid
- Glue problem on lower level floor persists
- Program Room floor to undergo maintenance
- Officer Wallace discussed the live parking problem and suggested painting the

curb and posting "no parking or standing any time" signs

- Upper level circuit breaker to be fixed and missing stair lights on front of building to be replaced
- Interior design bid for Children's Room was sent out again since only two responses were received and we needed three

Personnel/Finance did not hold a meeting

Building/Grounds met but no votes were taken

- Children's Room viewing to take place 2/22 with interviews to take place 2/27 & 2/28

Planning/Public Relations did not hold a meeting

- Sunny mentioned Globe article by Yvonne Abraham called "New Life at the Library" which addressed community view of library
- Would like monthly calendar to include two or three months of all library events but need to determine if we have enough advance notice

Minutes of 1/9/17 were unanimously approved by the board

- Old Business
- Days away from new website launching
 - Open meeting law reviewed

Meeting adjourned at 8:15

Next meeting to be held on 3/20

Respectfully submitted, Janice Weitbrecht