



Thayer Public Library

798 Washington Street
Braintree, MA 02184
781-848-0405 fax 781-356-0672
www.thayerpubliclibrary.org

Director's Report

May 21, 2018

Personnel

- Adult, YA and Children's Department have started to prepare for Summer Reading
- Laurie and Moira attended an email workshop presented by MLS
- Elisabeth attended the Braintree Elementary Schools ELL night at the Town Hall
- Christina will be visiting the Middle Schools at the end of the month
- Priscilla attended an ILL workshop by MLS

Programs

- One Braintree One Book was a great success. A special thank you to Gail Fraser for making all the deserts.
- The library will be kicking off Summer Reading with an Ice Cream Truck and mini golf on June 26th 2-5pm
- Library is partnering with Elder Affairs on two programs. (Please see attached flyer)
- Starting to plan for the July 9th Family Day

Budget

- Budget review with Ways and Means was held on May 7th. Copy of the budget is attached

Children's Room Schedule

May 18th sub-bids opening

May 18th Additional signage added for the public on the Children's room renovation

May 25 General Contractor bids opening

May 29 – June 1 Children's materials will not be available to the public. (Getting ready to put in storage)

May 31 all furniture, computers copier etc. will be moved out of the room. The we are hoping to be closed (Children's Dept.) to the public to move furniture and give Children's room staff time to set up in a temporary location.

June 1 Temporary Children's space will be set up by staff on the middle level (Reading Room)

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June 1st Atlas Alarm will disconnect panic button off children room desk.

June 2 Children's area on middle level will open to the public

June 4 Books are removed by William Meyer's Book relocation service.

June 6th Metal book shelving removed

June 11 Room clear for Contractor

June 11-August 24 –Conference Rooms will only be used by library staff. Public will not have access.

June 25th Construction starts

July-August –Logan program room closed to the Public – Only used for Library programs

Schedule of Library Bills Payable

Warrant 3/28/18	\$ 3,680.24
Warrant 4/4/18	\$11,080.39
Warrant 4/11/18	\$2,251.28
Warrant 4/25/18	\$10,935.36
Warrant 5/9/18	\$4,211.25
Warrant 5/23/18	\$5,508.80
Warrant 5/16/18	\$4,835.11



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