

MINUTES, Thayer Public Library Trustees Meeting, October 17, 2011.

At 7:05p.m. Chairman Jeff Kunz called the meeting to order.

Present were: Sunny Shaw, Ann Toland, Janice Weitbrecht, Harold Randolph, Pat Pilgrim, John Pelose and Robert Lake.

Absent was Edith Weinberg.

Acting Director, Terri Stano was also present.

The minutes of the meetings of July 18, 2011 and September 19, 2011 were accepted. The vote was unanimous.

TREASURER'S REPORT

Bob Lake gave the report for the last quarter. The balance is \$89,848.60.

FRIENDS

The annual meeting is being planned for October 24th. Hank Phillippi Ryan will be the guest speaker...

The tour of the Boston Public Library was a great success. 38 people attended.

Membership renewals are due in October.

Book sale is scheduled for November 5th.

DIRECTOR'S REPORT

Acting Director, Terri Stano gave her report.

Terri expressed her appreciation to the trustees for all of the support that has been offered to her as acting director.

The trustees received a copy of the ARIS report. All stats are up for the year.

Kristine Cloyes is now our new JLA. This is a 14 hour position. Cheryl Dunford has been offered Kristine's 18 hour page position.

Ann Vasquez is celebrating 20 years of service with the library. The trustees voted to provide an edible arrangement for the occasion. The vote was to spend up to \$50.00 for this and the vote was unanimous.

Terri has applied for the Braintree Arts Lottery Council matching funds.

The matching amount comes out of the state aid account and it helps to pay for some of the programs that are available during the year. The amount requested is \$1,113.00.

Library Connections has been sent out with the Water and Sewer bills.

Copies of the bill sheets for:

10/12/2011, 10/19/2011 and 10/26/2011 were given to the trustees.

Robert Lake suggested that one copy of the bill sheet could be available for the trustees instead of everyone having a copy. The trustees agreed.

COMMITTEE REPORTS

PERSONNEL /FINANCE SUBCOMMITTEE

The committee met at 6:30 pm on October 17.

The search committee has been formed and they will meet with Karen Shanley on the 26th. Hopefully, the interviews will be done before the November 21 meeting and the committee will have a recommendation for the board. The board would like to have the position filled by January 1.

BUILDING/GROUNDS SUBCOMMITTEE

The committee met on 10/17/11 at 6:30 pm...

The grounds and the new gardens were beautiful this year.

Boiler repairs are being addressed.

The flooring project was discussed and Jeff brought in the samples for the project.

The trustees were shown samples of paint colors, upholstery fabrics, flooring and carpeting. Carpet squares were recommended because replacement issues are much easier to address. Natural and long lasting products will be used.

Building and Grounds committee recommends the samples shown.

In order to meet contractual needs of the project for phase one, the trustees voted to give Jeff the authority to spend up to \$40,000.00 from the expendable trust fund accounts.

The vote was unanimous.

Jeff will be asking the Friends to allocate up to \$25,000.00 for phase one of the project also.

The town will take care of phase two next year under capital projects.

PLANNING/PUBLIC RELATIONS SUBCOMMITTEE

The committee met on 10/17/11 at 6:30 pm.

The Christmas Tea is planned for December 10th. It will be from 1 pm until 3 pm.

NEW BUSINESS

The Young Adult position issues are being handled by the Personnel Department.

Holiday schedule for Thanksgiving – usually close early the day before- the trustees voted to do whatever the town hall is planning for that day.

The next trustee meeting is scheduled for Monday, November 21, 2011.

The meeting adjourned at 8:25 p.m.

Respectfully submitted, Ann Toland